

November 18, 1975

FOR: DONALD RUMSFELD

FROM: DONALD LOWITZ

SUBJECT: DOD - WHITE HOUSE LIAISON PROCEDURES

Attached are copies of an October 31, 1974, memorandum from the President to the Secretary of Defense concerning liaison procedures, and the November 29, 1974, memorandum from the Secretary of Defense establishing the liaison procedures with the White House.



THE WHITE HOUSE
WASHINGTON

October 31, 1974

MEMORANDUM FOR: THE SECRETARY OF DEFENSE

SUBJECT: Liaison Procedures

At the beginning of my Administration, I would like to establish procedures concerning the guidelines for liaison between the White House and the Department of Defense.

Communications on issues involving national security or Defense policy will be channeled through my Assistant for National Security Affairs. On other matters not involving policy, I want all communications to be channeled through my Military Assistant, who will maintain liaison with your Special Assistant.

Ronald R. Felt

WH 13213



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11/20/74

THE SECRETARY OF DEFENSE
WASHINGTON, D. C. 20301

29 NOV 1974

MEMORANDUM FOR Secretaries of the Military Departments
Chairman of the Joint Chiefs of Staff
Director of Defense Research and Engineering
Assistant Secretaries of Defense
General Counsel
Director of Telecommunications and Command
and Control Systems
Assistants to the Secretary of Defense
Directors of Defense Agencies

SUBJECT: Liaison Between the Department of Defense and the
White House

The President has reaffirmed existing procedures for channeling information between the White House and the Department of Defense. I would like to stress the importance which I place upon strictly following those procedures. In this regard, let me reemphasize that the following guidelines will govern the conduct of such liaison.

On issues directly involving national security or defense policy, the only channels of communications with the White House will be through me, the Deputy Secretary of Defense, or my Military Assistant.

On all other matters, not directly involving national security or defense policy, all communication between the White House and the Department of Defense will be channeled through or approved by the Office of the Military Assistant to the President and the Office of the Special Assistant to the Secretary and Deputy Secretary of Defense.

Exceptions to the foregoing will be authorized by me, by the Deputy Secretary of Defense or by my Special Assistant.

This memorandum supersedes all previous memoranda on the same subject.



J. R. Sullivan